



## MINUTES

**DATE:** October 10, 2023  
**TIME/PLACE:** 7:30 AM - 9:00 AM  
**PRESENT:** Chair Liz McDonald, Adam Bliss, Greg Michaud, Sally Walsh, Councilor Chip Lawrence, Police Chief Nate Goodman, Phil Wagner, Kim True, Barbara Guffin  
**ABSENT:** Andy Seymour  
**GUESTS:** Tyler Kolle, Kristen Dorsey (Tree Task Force Representatives)

TOPIC	DISCUSSION	ACTION
<p>I. Welcome, Agenda, Minutes</p>	<ul style="list-style-type: none"> <li>• Agenda Reviewed</li> <li>• Motion to approve minutes of September 12, 2023 meeting with Concord Road changed to Concord Street by Phil Wagner, seconded by Kim True. All approved, 8 in favor, none opposed.</li> </ul>	<p>Motion passed, 8-0</p>
<p>II. Information Exchange/Project Updates</p>	<ul style="list-style-type: none"> <li>• Lower Main Street Overpass: On October 16, an online public meeting will be held. Adam will send a link and other information.</li> <li>• Freeport has a grant from GPCOG to study the Route One South multi-use path from the YMCA to Pine Street. Adam, Andy Spaulding, and Barbara met with Lucy Gibson, the consultant from Toole Design. At the next meeting, they will review various routes the path could take subject to environmental issues or landowner constraints.</li> <li>• Cousin’s River Bridge construction work near the Muddy Rudder may begin as early as winter/ spring 2024. A lot of site “pre-loading” is needed to mitigate settlement – this work could take several months, so there may not be much activity between site preparation and actual construction work.</li> <li>• Maine DOT has construction meetings every two weeks for the Mallett Drive/Desert Road bridges. Proper signage is essential for traffic management during construction. The new traffic light installations are scheduled over the next several weeks.</li> <li>• Sally asked what the cost of a utility pole replacement is. Fairpoint owns most of the utility poles in Freeport. Generally, there isn’t a cost to move poles unless a private development warrants moving several poles, and then the developer bears the cost.</li> <li>• Earl Gibson maintains the list of municipal maintenance projects.</li> <li>• The traffic light on Lower Main at Casco Street and Independence Drive needs to be replaced. The project will need to go out to bid and requires capital funding.</li> <li>• The Town Council requested that the CSC research sidewalks in downtown Freeport and make recommendations on material types.</li> </ul>	



<p>III. MDOT Review</p>	<ul style="list-style-type: none"> <li>• The Maine DOT Workplan review was not discussed at the meeting; instead, the review is included with these minutes. Please read it before the next meeting.</li> </ul>	
<p>IV. Work Plan Review</p>	<ul style="list-style-type: none"> <li>• The construction work on the Mallett Drive and Desert Road bridges is going as scheduled.</li> <li>• Lower Main Street Beautification will take time as it is connected to the Railroad overpass and multi-use trail work in that area.</li> <li>• The multi-use path from the Yarmouth town line to the Village is divided into three segments: Cousins River Bridge to the YMCA; the YMCA to Pine St; and, then, Pine Street to the Village. A lot of planning and design work is currently being performed.</li> <li>• The Mallett Drive corridor from Main Street to the Exit 22 Bridge is receiving a lot of attention. Adam will issue a request for proposal to consultants to design the multi-use path. The Town Council is considering a boulevard study of Mallett Drive. Mallett Drive is scheduled for paving in 2025 or in coordination with the completion of the bridge construction. The CSC has identified the corridor to be designed as a Complete Street. A Safe Routes to School connection is currently being studied from the Middle School to the High School.</li> <li>• Coordination map with Freeport committees: move to ongoing projects. The Town will be hiring a Communications Coordinator, and perhaps this person can assist. In addition, the Comprehensive Plan work will begin soon and will bring all the committees together. Please consider joining the monthly Downtown Task Force meetings online.</li> <li>• Lower Main Street railroad crossing: review of engineering plans. October 16 online meeting with MDOT to discuss.</li> <li>• Ongoing projects: In November, we will have Committee Chair elections; then, in November or December, we need to vote on food cart locations so the Clerk's Department can begin the lottery process.</li> </ul>	
<p>V. Connect Freeport</p>	<ul style="list-style-type: none"> <li>• Discussion of Request for Contract Position Grant Writer proposal: Motion to move the proposal to Town Council by Sally, seconded by Phil. All approved, 8 in favor, none opposed.</li> <li>• Suggestion to include the RR overpass work as part of the grant also.</li> <li>• Adam suggested we use an app in Office called Planner to help organize and focus all CS projects.</li> <li>• Connect Freeport website needs updating. Liz to contact GPCOG.</li> </ul>	<p>Motion passed, 8-0</p>



VI. Information Exchange	<ul style="list-style-type: none"><li>• Bow St and Pleasant Hill Rd intersection work will most likely happen in 2024.</li><li>• MDOT Map Viewer shows ownership of the various roads in Town.</li><li>• Discussion of Fall Festival and balance between inviting lots of folks to Freeport and then managing the traffic and parking consequences.</li></ul>	
VII. Adjournment	<ul style="list-style-type: none"><li>• Motion to adjourn by Barbara Guffin, seconded by Phil Wagner. All approved, 7 in favor, none opposed. Next meeting is November 14, 2023</li></ul>	Motion passed, 7-0