



TOWN OF FREEPORT, MAINE  
Office of the Town Clerk  
30 Main Street, Freeport, ME 04032  
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[tstevens@freeportmaine.com](mailto:tstevens@freeportmaine.com)

## Funeral Establishment Request Form Application for a Search and Certified Copy of a Vital Record

**NON-REFUNDABLE FEES:** CERTIFIED COPY **\$15.00**, ADDITIONAL CERTIFIED COPY OF SAME RECORD PURCHASED AT SAME TIME **\$6.00**, OR NON-CERTIFIED COPY STAMPED "NOT FOR LEGAL USE" **\$10.00** (this fee includes the genealogy search fee).

**IDENTITY REQUIRED:** IF WE DO NOT KNOW YOU PERSONALLY, YOU MUST PRESENT YOUR FUNERAL ATTENDANT ID CARD IN ORDER TO PROVE THAT YOU ARE ELIGIBLE TO RECEIVE THE RECORD YOU ARE REQUESTING.

Full Name of Decedent: \_\_\_\_\_

Date of Death: \_\_\_\_\_

Place of Death: \_\_\_\_\_

EDRS Case #: \_\_\_\_\_

# copies requested: \_\_\_\_\_

Phone number: \_\_\_\_\_

Funeral Establishment: \_\_\_\_\_

Establishment Address: \_\_\_\_\_

Applicant Name: \_\_\_\_\_

By signing, I swear/affirm that the information provided is true and correct: \_\_\_\_\_ Today's Date: \_\_\_\_\_

### **TOWN OFFICE USE ONLY**

Record Issued:  Certified  Non-Certified, Stamped "Not For Legal Use" Issue Date: \_\_\_\_\_ Clerk Initials: \_\_\_\_\_

# Certified Copies Issued: 1<sup>st</sup> copy \_\_\_\_\_ Add'l Copies: \_\_\_\_\_ # Non-Certified Copies Issued: \_\_\_\_\_ Burial Permit filed and paid?  Yes  No

Funeral Attendant ID #: \_\_\_\_\_ or  Applicant is personally known to me